

CITY OF BRENHAM
PLANNING AND ZONING COMMISSION MINUTES
January 23, 2023

The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.

A regular meeting of the Brenham Planning and Zoning Commission was held on January 23, 2023, at 12:00 pm in the Brenham Municipal Building, City Council Chambers, at 200 West Vulcan Street, Brenham, Texas.

Commissioners present:

M. Keith Behrens, Chairman	Calvin Kossie
Deanna Alfred, Vice Chairman	Cayte Neil
Chris Cangelosi	Darren Heine
Artis Edwards, Jr.	

Commissioners absent:

None

Staff present:

Shauna Laauwe, City Planner
Kim Hodde, Planning Technician

Citizens / Media present:

None

1. Call Meeting to Order

Chairman Behrens called the meeting to order at 12:02 pm with a quorum of seven (7) Commissioners present.

2. Administer Oath of Office

- Deanna Alfred
- M. Keith Behrens
- Darren Heine
- Calvin Kossie

Kim Hodde, Notary Public in and for the State of Texas, administered the Oath of Office to the newly appointed and re-appointment Board members: Deanna Alfred, M. Keith Behrens, Darren Heine, and Calvin Kossie.

3. Public Comments

There were no public comments.

4. Reports and Announcements

- Shauna Laauwe introduced and welcomed Darren Heine to the Planning and Zoning Commission.
- Kim Hodde reminded the Commissioners about the Board Appreciation Dinner on Tuesday, January 24, 2023 at 6:00 pm at the Barnhill Center.

CONSENT AGENDA

5. Statutory Consent Agenda

The Statutory Agenda includes non-controversial and routine items that the Commission may act on with one single vote. A Commissioner may pull any item from the Consent Agenda in order that the Commission discuss and act upon it individually as part of the Regular Agenda.

- 5-a. **Minutes from the December 19, 2022 Planning and Zoning Commission Meeting.**
- 5-b. **Case No. P-23-001: A request by Samantha Ullrich Medve for approval of a Preliminary Plat creating Lot 1 (0.955-acre) Lot 2 (0.464-acre), and Lot 3 (0.673-acre) of the Ullrich Medve Subdivision, and dedication of 0.037-acre of Right-of-Way for Progress Drive, being 2.129-acres of land out of the Moses N. Combs Survey, A-124, in Brenham, Washington County, Texas.**
- 5-c. **Case No. P-23-002: A request by Samantha Ullrich Medve for approval of a Final Plat creating Lot 1 (0.955-acre) Lot 2 (0.464-acre), and Lot 3 (0.673-acre) of the Ullrich Medve Subdivision, and dedication of 0.037-acre of Right-of-Way for Progress Drive, being 2.129-acres of land out of the Moses N. Combs Survey, A-124, in Brenham, Washington County, Texas.**

Chairman Behrens called for a motion for the statutory consent agenda. A motion was made by Commissioner Neil and seconded by Commissioner Alfred to approve the Statutory Consent Agenda (Items 5-a through 5-c), as presented. The motion carried unanimously.

REGULAR SESSION

6. Election of a Chair, Vice Chair, and Secretary for the Planning and Zoning Commission for 2023.

Kim Hodde stated that each year a Chair, Vice Chair and Secretary of the Planning and Zoning Commission for the current year. The officers for 2022 are as follows:

Chair – M. Keith Behrens
Vice Chair – Deanna Alfred
Secretary – Calvin Kossie

Ms. Hodde stated that the Chair presides over all meetings and also signs approved plats. The Vice Chair handles the duties of the Chair in the event that he or she is unable to and the Secretary signs all approved plats before recordation.

A motion was made by Commissioner Cangelosi and seconded by Commissioner Heine to elect the following officers for the Planning and Zoning Commission for 2023:

Chair – M. Keith Behrens
Vice Chair – Deanna Alfred
Secretary – Calvin Kossie

The motion carried unanimously.

6. Adjourn.

A motion was made by Commissioner Kossie and seconded by Commissioner Alfred to adjourn the meeting at 12:10 pm. The motion carried unanimously.

The City of Brenham appreciates the participation of our citizens, and the role of the Planning and Zoning Commissioners in this decision-making process.

Certification of Meeting Minutes:

M. Keith Behrens
Planning and Zoning Commission

M. Keith Behrens
Chair

February 27, 2023
Meeting Date

Kim Hodde
Attest

Kim Hodde
Staff Secretary

February 27, 2023
Meeting Date